

Internship lasting more than 3 months

You are welcome at the Belgian diplomatic mission and / or at the new Visa Application Center of your jurisdiction.

The documents to be produced are:

- 1) A valid passport. The passport should be valid at least 3 from the date of departure of the Schengen area and should contain at least one double blank page reserved for visas (blank front and back) when applying for the visa. A copy of the bio-page and UK residence permit need to be provided. The passport cannot be older than 10 years (from the date of 1st issue).
- 2) One application form, signed and dated by the applicant (*) along with 2 passport size photographs.
- 3) A valid Work Permit.
- 4) A **Police Clearance Certificate** for the past *1 year*. This document is valid only 6 months from the date of issue. In case you resided in a foreign country during the past *1 year*, you should moreover submit a Police Clearance Certificate issued by the relevant authorities of that foreign country (*).

Notes:

1. All documents have to be produced in 1 original and 2 copies.
2. Submitting false documents may be followed by legal action.
3. For visa fees, [click here](#). The visa-handling fee is non-refundable.

(*) All official documents must be recent i.e. not older than 6 months, attested by local, competent authorities and then legalized. In case the original certificates are in any of the local languages, then an official translation in English must be attached which must also be duly attested and legalized.